




1160 AIRWAY BLVD., STE- 8-2 EL PASO TX 79925  
OFFICE: (915) 772-9177 FAX: (915) 850-0604  
WEBSITE: [WWW.DKDRENTALS.COM](http://WWW.DKDRENTALS.COM)

## **DKD ASSOCIATES, INC. REQUIREMENTS FOR APPLICATION PROCESS AND QUALIFICATION**

1. COMPLETE ENTIRE APPLICATION, SIGN AND DATE WHERE INDICATED. APPLICATION WILL NOT BE PROCESSED IF NOT SIGNED BY APPLICANT.
2. **ANYONE** AGE 18 YRS AND OVER **MUST** COMPLETE A SEPARATE APPLICATION.
3. **WE DO NOT ACCEPT CO-SIGNERS.**
4. ID MUST BE PROVIDED UPON REQUEST TO SHOW PROOF OF IDENTITY.
5. ALL APPLICANTS MUST HAVE A SOCIAL SECURITY NUMBER IN ORDER TO PROCESS AN APPLICATION.
6. A CREDIT REPORT, CRIMINAL BACKGROUND, EVICTION AND RENTAL HISTORY REPORT WILL BE RUN, REVIEWED, AND THE OUTCOME WILL BE THE SOURCE FOR QUALIFICATION.
7. ANYONE OWING RENTAL RELATED COMPANIES WILL BE **TURNED DOWN**.
8. ANYONE WITH JUDGEMENTS FOR EVICTIONS WILL BE **TURNED DOWN**.
9. APPLICATION MUST CONTAIN VERIFIABLE RENTAL HISTORY AND EMPLOYMENT.
10. ALL EMPLOYED APPLICANTS MUST GIVE VERIFIABLE EMPLOYMENT IN EL PASO COUNTY OR STATIONED IN FORT BLISS/BIGGS AIR FIELD.
11. SELF-EMPLOYED APPLICANTS MUST PROVIDE PROOF OF INCOME IN THE FORM OF W-2, 1099 OR TAX RETURN OF THE MOST CURRENT YEAR AND MUST BE APPROVED BY PROPERTY MANAGERS (**BANK ACCOUNT STATEMENTS ARE NOT CONSIDERED PROOF**).
12. APPLICANT MUST BRING PROOF OF ALL DISABILITY, RETIREMENT, SOCIAL SECURITY AND CHILD SUPPORT INCOME DOCUMENTS. IF NOT PROVIDED, INCOME WILL NOT BE CONSIDERED (**BANK ACCOUNT STATEMENTS ARE NOT CONSIDERED PROOF**).
13. **PET RULES ARE AS FOLLOWS:**
  - a. ALL PETS MUST BE **DISCLOSED** ON APPLICATION WHEN APPLICATION IS SUBMITTED.
  - b. DEPENDING ON THE PROPERTY YOU ARE APPLYING FOR, OWNERS APPROVAL OF PETS WILL HAVE TO BE CONFIRMED.
  - c. **ONCE APPROVED BY OWNER, PET DEPOSIT OF \$250.00 PER PET WILL NEED TO BE PAID BEFORE YOU MOVE INTO THE PROPERTY.**
  - d. **IF PET IS DISCLOSED AFTER APPLICATION OR AFTER CONTRACT IS SIGNED, PET WILL NOT BE AUTHORIZED TO BE ON PROPERTY BECAUSE NO APPROVAL WAS GIVEN.**
14.  "WE SUPPORT OUR TROOPS" – OUR RESIDENTIAL LEASES HAVE A MILITARY CLAUSE AND WE WAIVE THE APPLICATION FEE FOR ACTIVE/RETIRED MILITARY.

\_\_\_\_\_  
APPLICANT

\_\_\_\_\_  
APPLICANT

\_\_\_\_\_  
DATE